**Executive Committee Meeting Minutes**

**North Central District – WPTA**

**Thursday May 13, 2020**

**Present:**  Wes Kurszewski (Chair), Kate Bennett (Vice Chair), Dave Smith (Secretary/Treas.)

**Business:**

1. Reason for Meeting – during the COVID-19 stay at home order by the state, the recent Ethics CE course and May NCD meeting were cancelled. Discussion about various topics, and how to plan and proceed in the next year. Meeting virtual/digital.
2. Brief review of February NCD meeting minutes to set agenda
3. Ethics CE Course (Kate Bennett – contact, head of CE Committee)
   1. Cancelled in March as noted above. Discussion about rescheduling for fall of 2020, with CEU’s due in early 2021. Concern about interest at that point as many are furloughed and doing online CE. At time of cancel, there were 46-50 registrants.
   2. Need to determine desire and need for the course before rescheduling. Kate will send out email to prior registrants to gather interest for rescheduling in fall. Kate will also talk to the CE Committee, with plans to meet virtually in near future. Wes will ask Riverview staff.
   3. WPTA has a platform to host webinars. Potential to do the Ethics course as a webinar and open up to entire state.
   4. Consider options once interest from registrants known
4. Communication with NCD membership in future
   1. Solid starting point with history of videoconferencing for meetings and CE. Also, now using a link to meetings for those unable to attend at a video room.
   2. Need to research platforms for the future considering current videoconferencing provided free of charge by the Marshfield Clinic. Discussed Zoom, and other digital platforms.
   3. February NCD meeting: EC to promote district and increase involvement. Discussed how to best serve members whose main desires are CE and legislative issues. Decision at time was to continue 3 meetings/year, increase outreach to farthest reaches of district, and explore other means of communication and gatherings.
   4. Facebook: discussion and decision to start FB page for the NCD PTs and PTAs who work or practice in our district, or members of the NCD. Would be used for communication mainly, posts prn and networking. The Executive Committee would be administrators of the page. Kate Bennett will set up and run with help from other EC members (Wes and Dave currently). Will likely beta-test with Marshfield, Wisconsin Rapids, and Wausau area members, then expand when operation smooth. Also note….Amy Reiter, per email 2/19/20, would like to be co-Administrator for security purposes (WPTA)
5. Meeting times for NCD. Has been 5:30 pm. Discussion about prior surveys of membership. Decided to leave at 5:30 and try to schedule for 2021 with Marshfield Clinic AV dept. (Dave contact – will send email)
6. NED Donation for WPTA State Conference in 2021 (Kate Bennett contact)
   1. See February NCD meeting minutes for details. At that time, the EC (Kate) was tasked with contacting Joe Kucksdorf of the NED about money needed for speaker donation, and then come to NCD with motion to donate at the May NCD meeting that has now been cancelled.
   2. Joe email March 4, 2020: indicates one speaker has contracted for $3K. Others being booked but unsure of specifics. Needing to confirm speakers by April 2020. Due to budget, they won’t plan on the NCD donation, but any donation would be welcomed. Other option is for NCD to sponsor a PT-PAC fundraiser during the conference. He would keep us in the loop.
   3. At February meeting, $2K was approximated, and initially agreed upon, but no motion was presented as noted. Decision made to donate, one time, for this, when and if plans for the conference are finalized. No information provided yet, and many variables with changing information are making planning difficult. Will wait to hear from Joe before proceeding further.
7. WPTA Board of Directors Meeting (Wes) – mainly discussed COVID and Telehealth as PT Clinics manage the pandemic.

Submitted by NCD Secretary Dave Smith PT, June 1, 2020